

# BUDGET & FINANCE ACTION COMMITTEE REPORT

Saturday, November 6, 2021

For AWSC Meeting

Submitted by: Pebble B., B&F Coordinator  
budgetandfinance@la-al-anon.org

## GOALS & OBJECTIVES:

Review income and expenses to ensure we are prudent with the Assembly money; ensure necessary financials are on website for all members to peruses, ensure all financial documents are filed/submitted to meet Assemblies legal obligations; ensure Assembly is and remains financially healthy; compile and formulate accurate budgets

## NUMBER OF MEMBERS ATTENDED 6

(Members of Committee are: Pebble B., Budget & Finance Coordinator, Sam B., Treasurer, Carmen O., GR Meeting Chair, Lucy W., Danny C., and Buddy H.)

## GOALS:

- Sam B., Treasurer is in the process of setting up a user-friendly on-line contribution platform (PayPal); he hopes to have it operating first part of 2022
- Committee recommends that only LA Area AFG, Inc. Officers (at least 2 but no more than 4) be the authorized signers on the checking account
- Committee recommends that LA Area AFG, Inc. include “bonding plus” insurance for theft or loss which protects from fraud, forgery or theft up to \$25,000

## • NEW GOALS/DISCUSSION:

- Preparing an on target 2022 Budget is at this time is difficult with so many unknowns.
  - First two Assemblies in 2022 will be electronic; however, other two could be F2F
  - Preparing a budget for a F2F without a venue selected and terms of the contract with the venue is unrealistic
  - Assembly has set legal obligations that are for set amounts:
    - Delegate’s Equalized Expense due by January 1 to WSO (2022 amount is \$3,000+)
    - Monthly Archives Rent (\$100/month)
    - Yearly Insurance (about \$700 if “bonding plus” added)
    - Cost for on line cloud accounting (about \$25/month)
    - Web site cost (about \$500/year – for domain, server host, Zoom)
    - Funding for SCRDM (if electronic cost is for registration only; if F2F cost for registration, travel, hotel, meals, etc. so could be as much as \$3,000 if all those eligible attend)
    - Delegate’s Miscellaneous expenses (\$1,500 as stated by motion to provide)
  - B&F Coordinator will reach out to Coordinators to ask what they consider a reasonable amount to allocate for them to perform their duties (see Area’s Duties & Qualifications in Procedures digest, Service Manual P-24/27 & Guidelines from WSO for their position)

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- Which entities does the LA AFG Area, Inc. insurance policy cover? Does it include the LA Convention event? If the 'bonding plus' is added how would the LA Convention bank account be affected since their bank account is under a separate EIN #? These questions need to be answered for clarity.
- Two motions to rescind regarding Travel re-imbursement at another Assembly
  - 11/16/75. The State Assembly will cover the State Assembly expenses of those members of AWSC whose expenses are not paid by their individual Al-Anon groups. (... motion that the Assembly contribute toward the state assembly expenses of those members of AWSC. whose expenses are not paid by their individual Al-Anon groups.)
  - Motion 18-05 Matter under consideration: Travel Reimbursement Policy  
Wording of motion: LA Area Assembly reimburse Area Delegate, Officers, Coordinators, and past Delegates for travel expenses as follows: \$0.14 per mile, up to \$155 for lodging, meals, and registration for those who attend for two nights, and up to \$80 for those who attend for one night. Those who live 120 miles or more from Assembly or whose travel time is two hours or 11 more qualify for two-night stays. Receipts must be submitted for reimbursement of actual amount expended. Motion submitted by: Charlotte B. Seconded by: Terry C. Motion passed unanimously: 41 voting GRs Yes: 41 No: 0 Abstained
- Formulate a motion with clearer perimeters than the one presented in business meeting Saturday, November 11, 2021 to replace these motions