

July 2020

Dear Conference Members and Area Chairs,

Service—Al-Anon’s third Legacy—is vital to personal recovery and essential to achieving our primary purpose of reaching those still suffering from the family disease of alcoholism. Twice a year, the World Service Office (WSO) seeks your support in attracting eligible members to volunteer for service at the WSO level.

- Opportunities exist for those interested in serving a three-year term on the Board of Trustees, which is entrusted by the World Service Conference (WSC) with administrative authority and responsibility for Al-Anon Family Group Headquarters, Inc. (Concept Six)
- Openings are also available for several At-Large Committees of the Board. The long-range success of the WSO which rests not only with the Trustees but also upon the competent leadership and harmonious association of its committee members. (Concept Eleven)

Résumés for WSO level Volunteer positions can be found on al-anon.org (<https://al-anon.org/members/board-of-trustees/wso-volunteers/>). All service positions begin immediately following the WSC in April.

Opportunities to Serve as Trustee of the Board

Each year, three Trustee at Large and three Regional Trustee positions become available through rotation of leadership. In 2021, the Board will also need to fill Trustee at Large and Regional Trustee positions which are currently vacant or may have been filled by a one-year appointment.

Qualifications for members applying for Trustees at Large and Regional Trustee positions are the same and can be found at al-anon.org. Additionally, Regional Trustee applicants must be approved by their Area process and their résumé submitted by their Area Delegate. The key date for Conference Members and Area Chairs to know and communicate is **the deadline for submission of Trustee applicants’ résumés through the online form: August 15, 2020**. Applicants whose résumés are received by this date will receive an additional question to answer on August 17, 2020.

The detailed selection process for Trustee at Large candidates is available at al-anon.org and accompanies this letter. Delegates will be notified of Trustee at Large applicants from their Area and will be asked to acknowledge receipt and share any concerns with the Nominating Committee by the October 2020 date contained in the notification.

The detailed selection process for Regional Trustee candidates is available at al-anon.org and accompanies this letter. In 2020, the Board will be seeking applicants from the following Regions:

- Canada West – three-year term
- Canada Central – three-year term
- Canada East – three-year term
- US Northwest Regional Trustee – two-year term
- US Southeast Regional Trustee – one-year term

You can find the list of all Regions and their Areas on al-anon.org. Each Area within the Region is invited to submit an applicant by the deadline.

[Opportunities to Serve on the Executive Committee for Real Property Management \(ECRPM\)](#)

Serving on the three-member ECRPM also requires a three-year commitment, although the time obligation is significantly less. ECRPM meets twice a year for one day at the WSO in Virginia Beach. One new Committee member is elected each year. Qualifications and details about the nominating process are available online. The process is the same as that of Trustee at Large; however, the qualifications are different. For simplicity, **the deadline for ECRPM résumés is also August 15, 2020.**

[Opportunities to Serve on At-Large Committees of the Board of Trustees](#)

Members seeking a shorter commitment—only one year!—through which to gain their first experience serving at the WSO level, who do not wish to travel, or who wish to focus their service on particular areas of interest may want to consider serving on an At-Large Committee of the Board. The four Committees currently seeking members willing to serve are: the *Forum* Editorial Advisory Committee, the Public Outreach Committee, the Literature Committee, and the Audit Committee.

Members living anywhere in the WSC Structure are eligible to serve on these Committees. The Audit Committee—which oversees interaction with the WSO auditors—prefers applicants who have auditing experience and/or education. **The deadline for committee résumés is January 1, 2021.** Applicants will be reviewed, approved, and notified by April. The available At-Large Committee positions are:

- Five At-Large members, *Forum* Editorial Advisory Committee
- Five At-Large members, Literature Committee
- Five At-Large members, Public Outreach Committee
- Two At-Large members, Audit Committee

[Opportunities to Serve on Board Thought and Task Forces](#)

The Board creates thought and task forces as needed to accomplish Board goals. The Board may recruit members with specific skills to accomplish the charge. These forces tend to meet frequently for a short duration, sometimes only a few months. As thought and task forces can be formed at any time, notices regarding these needs and résumé forms will be sent through the AFG Connects | WSC Members community which includes Area Delegates.

Thank you for doing your part in finding qualified members to serve the fellowship and Al-Anon Family Groups worldwide.

With gratitude for your service,



Vali F. | Executive Director

p.s.—Each candidate who submits a résumé receives an acknowledgment letter via email when the résumé is received, a copy of which is also forwarded via email to the Area Delegate. All candidates, for any position, will receive a final letter whether they were chosen or not.

Attachments:

- *Forum* Editorial Advisory Committee Guideline
- Literature Committee Guideline
- Public Outreach Committee Guideline
- Audit Committee Guideline

TIMEFRAME FOR BOARD RECEIVING RÉSUMÉS AND NOMINATION PROCESS

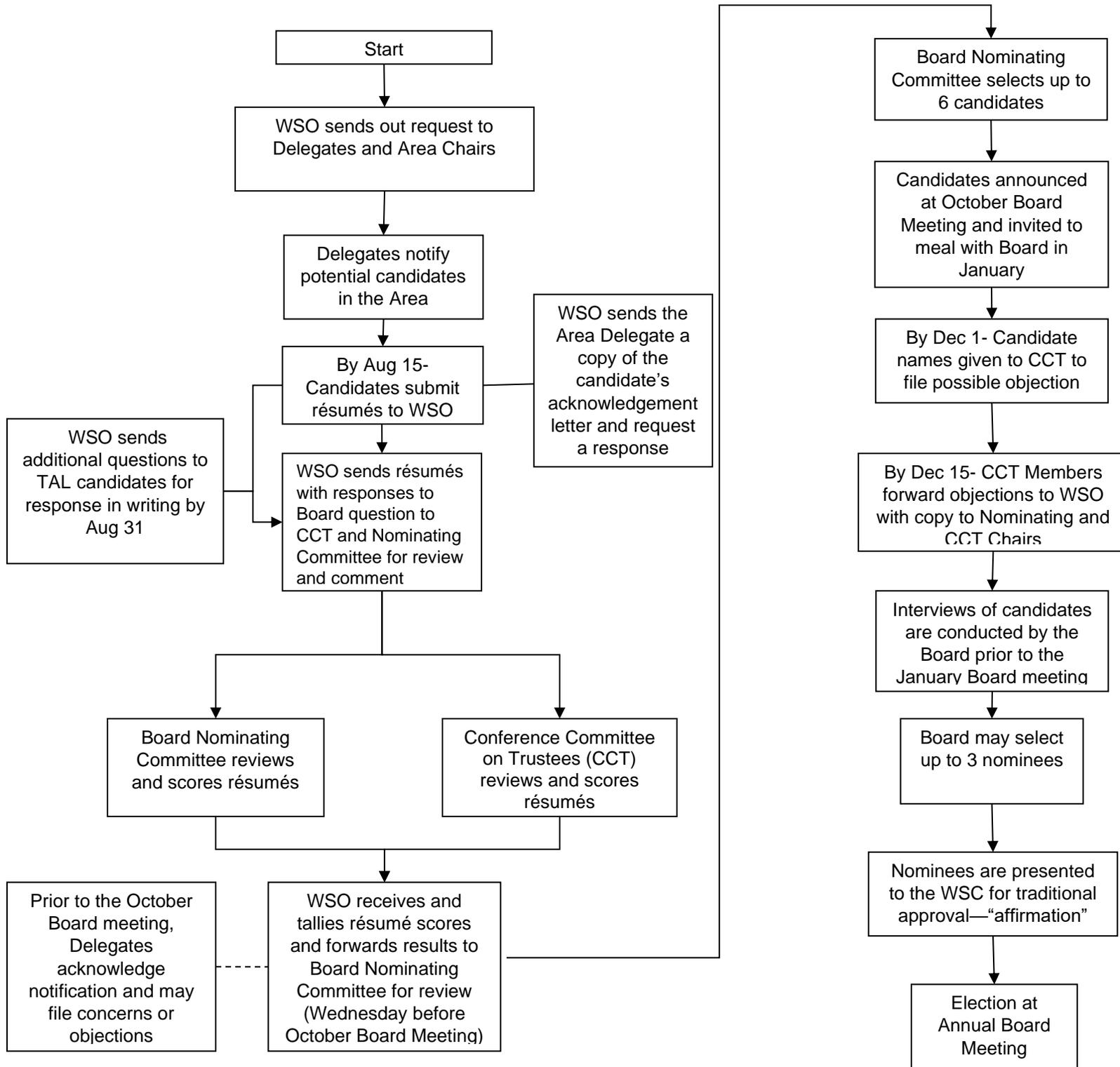
	August 15 Postmark	After August 15 deadline	October Board Meeting	January 1	January Board Meeting	Annual Board Meeting
Work Group, At-Large, and Advisory Committee résumés are sent to the WSO				X*		
TAL/RT/ECRPM résumés are sent to the WSO	X**					
WSO sends additional question to candidates for response in writing by August 31		X				
TAL/RT/ECRPM candidate selections are made			X			
TAL/RT/ECRPM nominees are chosen					X	
TAL/RT/ECRPM elections held at Annual Board Meeting						X

* Work Group, At-Large, and Advisory Committee member résumés are reviewed by the Executive Committee in February and March.

** Area Delegates are notified by August 31 of TAL, RT, and ECRPM candidates from their Area. The Delegate's response regarding each candidate is due to the WSO before the October Board meeting.

**TIMEFRAME FOR PROCESSING RÉSUMÉS AND COMMUNICATION BETWEEN CCT/RCT
AND NOMINATING COMMITTEE**

	January and June (WSC Members Community)	Aug. 15 (online submission date)	Aug. 31	Sept. 30	Oct. 15	After Oct. Board Mtg.	Dec. 1	After Oct. Board Mtg. but before Dec. 15
WSO sends letter w/blank Trustee/ECRPM résumés to Conference members	X							
Original Trustee/ECRPM résumés are sent to WSO		X						
WSO sends résumés with additional question & blank scoresheets to Nominating & CCT/RCT members and notifies Area Delegates			X					
CCT/RCT reviews résumés and sends completed scoresheets to CCT/RCT Chair				X				
CCT/RCT Chairperson & Nominating Committee summaries are sent to WSO					X			
WSO notifies CCT/RCT Chairperson & Committee members of chosen candidates						X		
WSO sends résumés to Board by December 1							X	
Objections from CCT/RCT Chairperson to Nominating Chairperson no later than December 15								X



Start

WSO sends out request to Delegates and Area Chairs

Delegates notify potential candidates in the Area

By Aug 15- Candidates submit résumés to WSO

WSO sends the Area Delegate a copy of the candidate's acknowledgement letter and request a response

WSO sends additional questions to TAL candidates for response in writing by Aug 31

WSO sends résumés with responses to Board question to CCT and Nominating Committee for review and comment

Board Nominating Committee reviews and scores résumés

Conference Committee on Trustees (CCT) reviews and scores résumés

Prior to the October Board meeting, Delegates acknowledge notification and may file concerns or objections

WSO receives and tallies résumé scores and forwards results to Board Nominating Committee for review (Wednesday before October Board Meeting)

Board Nominating Committee selects up to 6 candidates

Candidates announced at October Board Meeting and invited to meal with Board in January

By Dec 1- Candidate names given to CCT to file possible objection

By Dec 15- CCT Members forward objections to WSO with copy to Nominating and CCT Chairs

Interviews of candidates are conducted by the Board prior to the January Board meeting

Board may select up to 3 nominees

Nominees are presented to the WSC for traditional approval—"affirmation"

Election at Annual Board Meeting